



Clarksville ISD P-TECH  
**P-TECH Staff Meeting**  
Minutes

**Welcome to the Clarksville ISD P-TECH Staff Meeting!**

When: November 7<sup>th</sup>, 2024, at 2:00pm

Where: Clarksville Middle High School

**Attendees:**

Annette Hobbs	Pam Pellett
Quincy English	Michael Drewel

**Minutes:**

- **Introductions**
  - New Coach – Met Kyndra Johnson. Happy with current status of the P-TECH program.
- **Old Business**
  - WBL Review
    - October:
      - Priefert (WLDG) – **Tour Completed** 10/16 @ 9:30am
      - IMFAB (WLDG) – **Tour Completed** 10/24 @ 9:30am
    - November:
      - HOSA Speaker Series (NURS) – **Tour Completed** 11/06 @ 3:30pm
    - February:
      - Priefert (WLDG) – 10<sup>th</sup>/11<sup>th</sup> Grade Informational Interview Confirmed for 02/19 @ 10:30am.
      - Campbell's (WLDG) – 9<sup>th</sup> Grade Informational Interview Confirmed for 02/19 @ 9:30am
      - Focused Post Acute Care Partners (NURS) – 9<sup>th</sup> Grade Informational Interview Confirmed for 02/19 @ 11:00am
      - Paris Regional Health (NURS) – 10<sup>th</sup>/11<sup>th</sup> Grade Informational Interview Confirmed for 02/19 @ 11:45am
  - IBC
    - Reviewed IBC recommendations. Pam provided grade levels that IBCs are executed during.
    - SG to update document and send for final review.
- **New Business**
  - WBL Planning
    - Reschedule





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- Turner Industries (WLDG) – 11<sup>th</sup> Grade Project confirmed for 01/08 @ 9:00am.
- Paris Regional Health (NURS) – 11<sup>th</sup> Grade Project confirmed for 01/15 at **8:15am (time to be confirmed by Pam after schedule is evaluated).**
  - Career Prep w/ TWS
    - Clarksville confirmed that Wednesdays from 9am-2pm are open for TWS workshops. Will coordinate 9<sup>th</sup> and 10<sup>th</sup> grade to be executed in March 2025.
    - Confirm 9am – 2pm time window
  - College Prep w/ PJC
    - Clarksville would like to target a January 29<sup>th</sup> workshop for 9<sup>th</sup> graders at PJC. SG to coordinate with PJC.
- P-TECH Benchmark Status Review
  - Clarksville to send SG artifacts listed below to be posted on P-TECH website:

Task	Benchmark	Responsible Party
Calendar of scheduled TSIA test administration dates, sign-up process, and intervention expectations	4.7	Mrs. Hobbs/Mr. English
Aggregate reports of TSIA exam performance	4.7	Mrs. Hobbs/Mr. English
Testing calendar and schedule for SAT, ACT, or other college readiness assessments	4.7	Mrs. Hobbs/Mr. English
Schedule of advising hours CISD	5.2	Pam Pellett
Advisory/study skills curriculum material	5.4	Mrs. Hobbs/Mr. English

- Key Dates
  - Next advisory board meeting date was set for December 18<sup>th</sup> at 10:00am. Will be held virtually. SG to send invite.
- **Next Leadership Meeting Date**
  - Confirmed February 5<sup>th</sup> at 10:00am. SG to send invite.